



Tabard -Fire Risk Assessment & Evaluation

Premises: Tabard Rugby Football Club, Cobden Hill, Radlett, Herts. WD7 7JN

Review carried out by: Phil Calnan & Mark Richardson on 2nd December 2025

General Description of Premises

The building is of mixed wood and brick construction, the original wooden framed building having been extended with brick structures. The roof has a tiled area and the rest is covered with roofing felt. **There is insulation beneath the roofing material.** A cold water tank is mounted in a tank area on the roof. There are basically three areas, the main hall and bar, the kitchen and the changing and showering accommodation.

Usage

The premises are used most days a week, although out of season usage is much less. The club is used by members and guests, others using the club to train, (e.g. Man Alive) and visitors.

Risk Assessment

Notes

RED Evaluation - needs attention according to the Classification: a – High Priority, b – Medium Priority.

Classification c – Acceptable.

GREEN Evaluation - items that have been done.

Tabard RFC Fire Risk Assessment

Hazard - Ignition	Hazard - Fuel	People	Evaluation/Notes	Classification
<u>Kitchen (New)</u>				
Gas Cookers (2), Grill, deep fat fryer, various electric appliances.	Gas	Adult Staff weekends and functions.	Gas is an interlocked system. Electric power from fused power board.	c
	Flammable Items could be stored under main oven.		Needs notice about not storing flammable items under main oven.	b
	Oil in Fat Fryer.		Fryer is Thermostatically controlled.	c
			1 Fire extinguisher and 1 Fire Blanket at window end.	c
			Access and Egress only through old kitchen. Needs emergency exit at window end. The provision of a fire extinguisher at this end reduces the risk classification to 'b.'	b
<u>Kitchen (Old)</u>				
Electric Appliances		Adult Staff weekends & functions.	Electric power from fused power board.	c
			1 Wet Chemical fire extinguisher. 1 CO2 Fire Extinguisher. 1 Fire Blanket between kitchen areas	c
			Fire Exit sign and emergency lighting provided.	c
<u>Main Hall</u>				
Thermostatically controlled Electric Wall Convection Heaters, High level electric fan heaters. Wall Mounted Television	Blinds, furniture.	All ages weekends and training nights.	No Heaters are directly under blinds. 1 Foam fire extinguisher by emergency exit. Emergency luminaire over emergency and normal exits. "Have heaters been turned off" notice required. Can be part of notice on main exit.	c
Flush Lighting in Ceiling, LED strip lights, ceiling speakers.			All lighting is newly provided and is to latest specification.	c
			Emergency exit at end with panic bolt	c

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			Single Smoke Alarm provided and linked to Smoke Alarm behind bar.	
Subsidiary Power Boards for this area and Bar are provided here.				c
<u>Bar -Cellar</u>				
Electric Coolers/Lighting.		Adult Bar helpers.	Only a single access/egress. No smoke alarm. CO2 and 70/30 N/CO2 gas cylinders stored in this area.	c
<u>Bar-Storage Area</u>				
Electric Cooler, Ice Machine, Electric lighting.	Coats hanging, spirits in caged area, various items including paper cups and towels.	Adult Bar helpers.	Smoke alarm linked to main hall alarm. Electrical equipment not close to possible fuels. Power from Power board. 1 CO2 fire extinguisher. Entrance to adjoining bar and cellar through here. A key is available in the kitchen key safe for when the bar is closed.	c
<u>Bar</u>				
Electric Appliances, Lighting. Audio and Television equipment. Coffee Machine.	Crisp and snack boxes, papers stored in drawers.	Adult Bar Helpers.		c
<u>Snug Area</u>				
Flush lighting and speakers in the ceiling area. Television.		All ages weekends/training nights.	Luminaire over rear door which forms emergency route through changing area.	c
<u>Vestibule</u>				
Main Power Board, floodlight switch etc.		All. The area is a transitive one.	1 Foam fire extinguisher by entrance door. Luminaire over entrance door.	c

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Lighting.			Power board is fused.	
<u>Ladies Toilet</u>				
Lighting only.	Cleaning materials in cupboard.	Women and girls training nights and weekends.	Only one entrance/exit door from the vestibule.	c
<u>Gents Toilet</u>				
Lighting only.	Open wooden ceiling.		Accessible from both ends.	c
<u>Cleaners Area</u>				
Lighting. Power supply switches for the water heaters on wall. Hot water tanks and immersion heaters behind wall.	Open wooden ceiling. Lagging on hot water tanks.	Men and boys	Hot water heaters and electric shower pumps are hidden, as is the lagging. Electric power supplies are properly fused.	bc
<u>Shower Area</u>				
Lighting.	Post protectors, flags etc. are stored at far end. Wooden Tables may be stored here.	Male and Female rugby teams and officials. Generally over 12 to adult.	1 Foam fire extinguisher mounted by exit door. Emergency Luminaire above this door. Changing room 6 is isolated at the end of the corridor past the main emergency exit. A modern "lockable" panic bolt should be provided on the doors. A smoke alarm in this area will be actuated by the showers. The Tube heaters are disconnected.	bc
<u>Changing Rooms 1 to 3</u>				
Lighting.			Doors left unlocked or Changing room key should be available to people using the club during the day.	bc
<u>Changing Room 4</u>				
Lighting. Electric Appliances in Physio area.	Open wooden ceiling. Padded Physio benches.	Male and Female rugby teams and	Power supply is from power board. Doors left unlocked or Changing room key	c

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		officials. Generally over 12 to adult.	should be available to people using the club during the day. Main Hall smoke alarms are audible in this area.	
<u>Changing Room 5</u>				
Lighting	Rooms are used to store kit etc. as well as changing accommodation.	Adults.	Changing room keys should be available to people using the club during the day.	cb
<u>Gymnasium</u>				
Electric Heater		Adult Gym members	Entrance door has coded entry. Door can be opened from inside without code. Back door opens onto storage container but will allow emergency egress.	cb
<u>Referee Room</u>				
Lighting. Shower Pump.	Storage cupboard is available.	Weekend Match officials.	Smoke alarm will be actuated by steam from shower. (Paint and flammable materials should not be stored in this room).	cb
<u>Tank Area (On Roof)</u>				
None	None		Materials should not be stored in this area. Spare key is in key safe in kitchen.	
<u>Groundsman's Sheds</u>				
Power is supplied for lighting and battery charger.	Wooden Shed construction. Diesel in tractor. Wood and other items stored.	Ground Staff only.	Power is supplied via a RCD. Flammable items should be kept from Battery Chargers. (Charger is intelligent). Despite security padlock Sheds are an easy target for arsonist attack.	b
<u>External Small Shed</u>				

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Not Currently there but base exists. No Power Provision.				
Firework display (held once a year)	Dry grass, vegetation, structures, temporary equipment, padel court fabric covering	Spectators, club members, volunteers, neighbours and contractors	The fireworks display will be designed, installed and fired by Firework Crazy in accordance with their own Event Risk Assessment, Method Statement and operating procedures. The display firing zone will be relocated to ensure a minimum separation distance of 50 metres from the canvas-covered padel courts . The padel courts will be closed and secured against use throughout the event. Spectator areas will be clearly defined and controlled to prevent access to firing, fallout and exclusion zones. Emergency access routes will be maintained at all times. Any instructions issued by Firework Crazy regarding safety distances, weather limitations, crowd management or cancellation criteria shall take precedence.	C
Additional Fire Safety Considerations - The newly installed padel courts are covered by fire-retardant canvas material, reducing the risk of ignition from airborne debris; however, they remain a combustible structure and shall be protected by maintaining the agreed exclusion distance. - The minimum firing zone and fallout area shall extend so that no fireworks are fired toward the padel courts and no active firing position is closer than 50 metres to the court structures. - Spectators shall remain within designated viewing areas and outside all exclusion zones established by Firework Crazy. - Club stewards shall monitor spectator movement and ensure children do not enter restricted areas.				

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- Access for emergency vehicles to the clubhouse, car park and surrounding grounds shall be maintained throughout the event. - A pre-display inspection of the site shall be undertaken jointly by the Event Organiser and Firework Crazy to confirm suitability of firing positions, weather conditions and separation distances. - The display shall not proceed during adverse weather conditions where wind direction or strength could compromise safety distances or increase fire risk. - Following the display, Firework Crazy shall undertake a sweep of the firing and fallout areas to identify any unexploded or smouldering materials. - Club fire extinguishers and emergency procedures remain available for clubhouse protection, but primary responsibility for firework operational safety rests with Firework Crazy under their Event Risk Assessment. The club will cooperate fully with the controls specified within that assessment. Overall Assessment Provided that: - The display is conducted solely by Firework Crazy under their professional Risk Assessment and Method Statement. - The firing zone remains at least 50 metres from the padel courts. - The padel courts remain closed and secured during the event. - Spectator exclusion zones are maintained and stewarded. - Suitable weather conditions exist on the day. the residual fire risk associated with the fireworks display is considered Low (Classification C) and acceptable for the event. This section should be read in conjunction with the separate Firework Crazy Risk Assessment and any conditions imposed by the event organiser or relevant authorities.				

Document History

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