

VERIFY & UPDATE YOUR GMS RECORD

For the start of the 2021/2022 season the RFU have introduced new data management standards for all records on their GMS system to meet the UK General Data Protection Regulation (GDPR). This means that anyone who has a GMS record must login to their record and verify that the information held for them is correct, at least once every two years.

If you do not know your GMS username and/or password please follow these instructions from section **(A)** below. If you do know your GMS username and password please continue at section **(B)** of these instructions.

If you experience problems with this process, please contact John Strickland (john.strickland@tabardrfc.com) who will be able to help you.

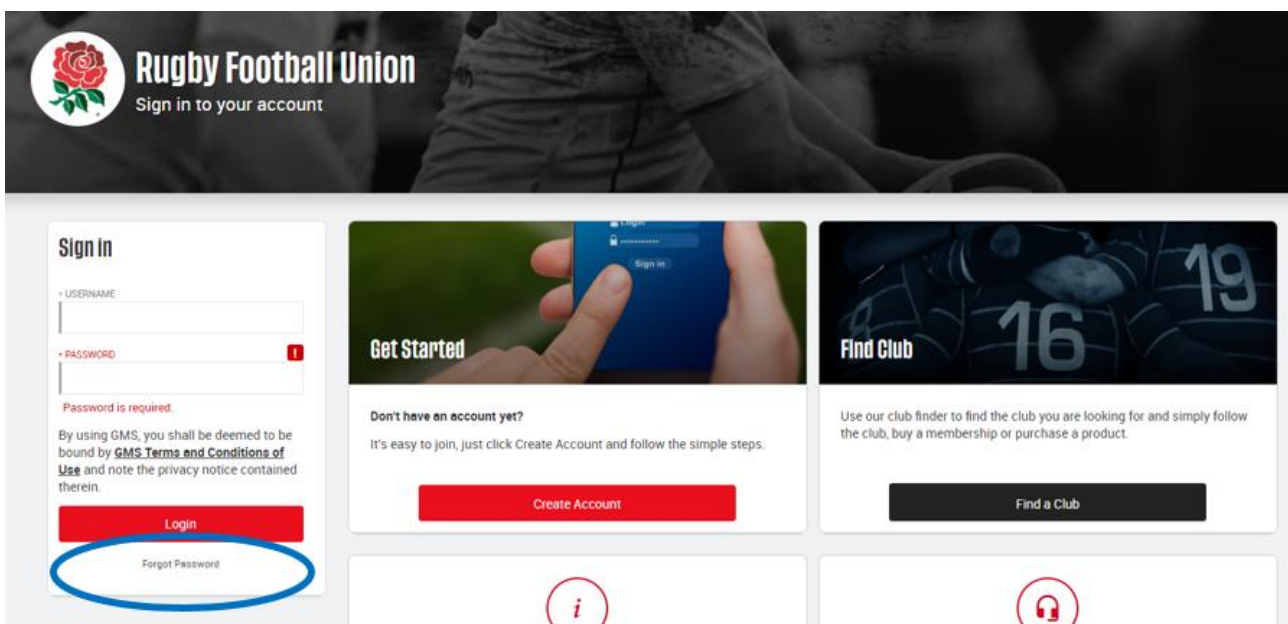
(A) Use the “Forgot Password” link to reset your GMS password and obtain access to your GMS record.

(Note: Your username is shown at the bottom of every email from TabardRFC (as below))

[View In Browser](#) | [Unsubscribe](#) | [RFU Privacy Policy](#)

Your username is **John_strickland, Jstrickland, Strickland650067**, please go to **GMS** to login to your account or to reset your password. GMS is the Rugby Football Union and RFU Clubs Game Management System, used to help administer the game nationally.

1. 1 Click [HERE](#) to go to the GMS sign on page (or use browser and go to: <https://gms.rfu.com/GMS/Dashboard/Organisation/1899>).



2. Click on the Forgot Password link to go to the reset password page shown below.



Now tick the Captcha box to confirm you are not a robot and click on Reset Password.

3. You will then be sent an email with a link to reset your password as below (Some people will have multiple usernames and will see a slightly different email as at 4 below).

**If after 48 hours and checking your email Junk/Spam folders you still haven't received a reset email notification please contact John Strickland for assistance. If this link expires, then click on the Forgot Password again.



Mon 23/03/2020 10:38

noreply@first-sports.com <noreply=first-sports.com+gms.rfu.com/GMS+0+241247906@first-sports.com>

Password reset request - MR Jonny Wilkinson

To  Chloe Burgess



Dear Jonny,

Thank you for your request to change your password. Please click the link below in order to reset password for user name "jwilkinson123".

[Reset Password](#)

Please note that this link will expire by

25 March 2020 10:37

If the link has expired, you can request a new email by following the Forgot Password process again.

Click on the red Reset Password link in the email to take you to Reset Password, page. Please note passwords must be at least 8 characters long, and contain an upper case character, a lower case character, a special character and a number.

Once you have changed your Password, you will be prompted to sign back into GMS, with your new password and your username shown on your email notification.

Continue at **(B)** below

4. People with multiple usernames



Password reset request

From: noreply@first-sports.com

1 person

Monday, 19 July 2021 16:59:55



Dear John,

Thank you for your request to change your password.
You have multiple accounts linked to this email address.
Please select which one you would like to reset.

Name	ID	3 individuals
John Strickland	527624	
Username	Last Activity	
john_strickland	19/07/2021	Reset Password
JStrickland	19/07/2021	Reset Password
Strickland690067	19/07/2021	Reset Password

Warning, resetting one of John Strickland (527624) Account above, will deactivate the other 2

Please note that this link will expire by

21 July 2021 16:59

If the link has expired, you can request a new email by following the Forgot Password process again.

GMS is the Rugby Football Union and RFU Clubs Game Management System, used to help administer the game nationally.

Select one of the usernames and then click on the blue “Reset Password” link

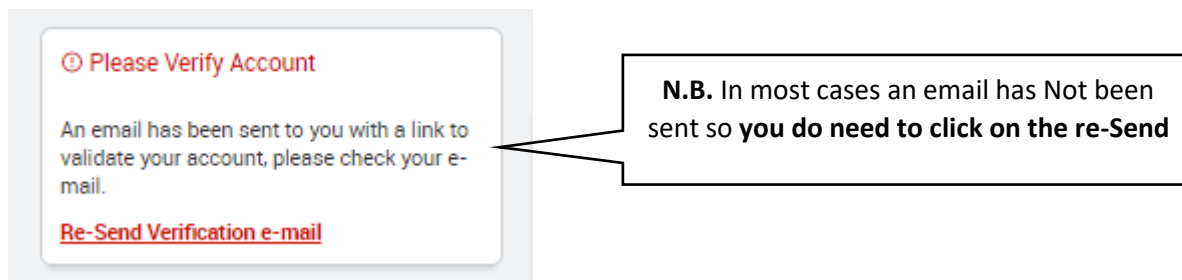
Once you have changed your Password, you will be prompted to sign back into GMS, with your new password and the selected username shown on your email notification.

Continue at **(B)** below

(B) Sign in to GMS (at: <https://gms.rfu.com/GMS/Dashboard/Organisation/1899>).

After signing into GMS, you may be asked to verify your email account if you have not already done so.

This will appear on the left-hand side of the page in a red box (see below), choose 'Re-send Verification', at which point you should receive an email containing a verification link to which you must respond.



Please note, this email can be delayed, so please do allow 24 hours for it to arrive and make sure you check your Spam folder.

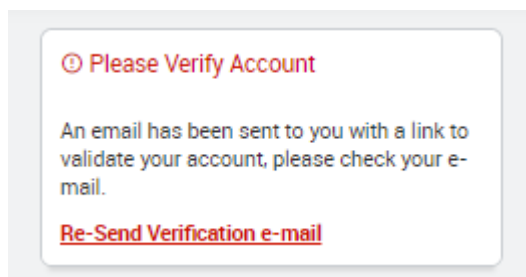
As well as verifying your email address you must ensure the details on your record are correct.

Please ensure that you check the following fields are present and correct them if necessary. If any of the fields are blank your record will be deleted from the GMS system when the RFU perform their Data Clean Up exercise and we will no longer be able to contact you by email.

- First Name
- Last Name
- Date of Birth
- Home Postcode (Home Address)
- Gender
- Email Address

You can check to see if you have indeed managed to completely verify your account by signing in to GMS once more using your username and password.

If the initial screen after login no longer shows the "Please Verify Account" box shown below then your record is verified.



If your screen still shows the "Please Verify Account" you need to click on the re-send link and repeat the above instructions.